

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
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**Selectmen's Meeting**  
**4:00 pm – Town Offices**

**Monday, January 23, 2017**

**MINUTES**

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

Chairman Sundquist called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance.

The Selectmen met with Dave Jeffers, of Lakes Region Planning Commission, regarding household hazardous waste. Mr. Jeffers explained that LRPC offers collection on two consecutive Saturdays in July and August at eight different locations (4 locations on each date). Residents are limited to a maximum of one disposal per year and up to ten gallons of hazardous waste. A one-time yearly cost would be charged to the Town for an unlimited amount of households. If additional disposal times are necessary then residents can visit LRHHPF (Lakes Region Household Hazardous Product Facility) independently. Medication disposal is not offered with LRPC. Chairman Sundquist made a provisional motion to withdraw from the Town's contract with LRHHPF and go with LRPC if LRPC is able to add Tuftonboro to their contract this year, seconded by Selectman Wood with all in favor. Mr. Jeffers will respond to the Selectmen with more information as to whether or not Tuftonboro can be added for 2017.

Steve Wingate and Dave Jeffers met with the Selectmen regarding a Town Wide Culvert Inventory and Assessment Grant Opportunity. LRPC receives funding from NH DOT towards costs for this service. Communities are asked to pay 25-50% of the total cost. Additional grant money may be available to offset the expense if a watershed program is being done by the Town. An approximate amount for 25% of the cost for Tuftonboro would be \$4,000-\$5,000 based on an estimated number of 800-900 culverts. The Selectmen and Mr. Wingate agreed that this may be something to look into for 2018.

Chief Thompson gave the Fire Department update. Please see attached for further information.

The Selectmen spoke briefly about a low income solar project possibility in Tuftonboro. This will be reviewed in further detail.

Chief Shagoury gave the Police Department update. Please see attached for more information. The first drug take back is tentatively scheduled for April 29, 2017. More training activities are forthcoming including recovery coaches training, opioid use, etc. Chief Shagoury shared frustrations with poor radio communications, particularly more recent complications, and is working with the county on this problem.

Chairman Sundquist made a motion to approve the 1/9/2017 meeting minutes as corrected, seconded by Selectman Wood with all in favor.

Chairman Sundquist made a motion to approve the 1/20/2017 meeting minutes as corrected, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen made a motion to approve the 1/20/2017 non-public minutes as written, seconded by Selectman Wood with all in favor.

Selectman Wood moved to approve a Notice of Appointment for Jack Widmer as Treasurer, expiring March 2020, seconded by Selectman Marcussen with all in favor.

Selectman Wood moved to approve a Veteran's Credit for PID 15-3-17, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen moved to approve an Intent to Cut for PID 45-1-17, seconded by Chairman Sundquist with all in favor.

Selectman Marcussen moved to approve an Intent to Cut for PID 30-3-9, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist moved to approve Land Use Change Tax for PID 27-1-10, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve Land Use Change Tax for PID 40-5-19, seconded by Selectman Marcussen with all in favor.

Selectman Wood suggested adding a line-item to the Executive budget, specifically for Right to Know requests, so the Budget Committee and the public know the issues that the Town is up against. Chairman Sundquist shared that there are funds for Right to Know requests in the legal budget line.

Chairman Sundquist shared her concern for bills proposed within our legislature that strip the authority of municipalities, specifically HB 324, HB 365, HB 171, and HB 178. She also shared her concern for a troubling discussion that occurred this week during a meeting of the House Judiciary Committee while HB 178 was being reviewed. Chairman Sundquist asked that Karen Koch invite our state representatives to the next Selectmen's meeting to discuss these issues.

Selectman Marcussen shared that the Planning Board held a public hearing last Thursday to finalize **wording** on the articles for the 2017 warrant that include zoning ordinance changes. Old Home Days held their first organizational meeting last week. Old Home Days is scheduled for August 25-27, 2017. Anyone that is interested in participating in this ad hoc committee is welcome to attend the meetings.

Selectman Wood shared positive and proactive efforts by Barbara Richter, Executive Director of the NH Association of Conservation Commissions, who took a tour of the Great Meadow Easement and spoke with the Conservation Commission. He also thanked members of the Agricultural Commission and Parks and Recreation for their proactive efforts. Chairman Sundquist thanked John McNamara for helping to clear off the ice for Winter Fun Day on Sunday.

Chairman Sundquist shared that the ZBA is having a meeting tomorrow night at 7:00 pm for a request for a special exception to build self-storage units on the property next to the Fire Station.

The following correspondence was also reviewed: Proposed Employment Contract for Aquatics Director; PA-34s for PID 29-3-33, 40-50-08, 63-1-20, 15-1-3, 70-2-73, 28-3-14, 114-1-57, 70-2-87, 40-5-19, 27-1-7, 40-5-18 and 38-1-5; ZBA Notice of Decision for Chehames; ZBA public meeting notice for 1/24/17 for Hunter; Minor Impact Wetland Permit Application for PID 2-1-73; NHDES Municipal EcoLink January 2017; NHMA NewsLink 1/18/17; NEAEB workshop information; Charter Communications letter regarding upcoming charges; Library financial update; building permit applications for PIDs 4-1-20 and 51-1-16; NHMA Legislative Bulletin 1/13/17 and 1/20/17; PID 25-2-216 Abutter Correction Notice; Primex workshop information; Stantec revised proposal for 2017; M.A. Bean Associates, LLC advertisement; LRPC webinar information; Councilor Kenney's 1/18/17 Report; NRRRA annual activity report; LRPC roundtable information; various meeting minutes; various emails and other correspondence.

During public input, Chairman Sundquist shared information regarding the 2017 warrant articles for Elissa Paquette.

At approximately 6:15 pm, Chairman Sundquist moved to go into non-public session per RSA 91-A: 3 II (a) **to work on a performance review**, seconded by Selectman Marcussen with all in favor. Roll call vote: Sundquist – Yes; Wood – Yes; Marcussen - Yes.

At approximately 6:30 pm, Chairman Sundquist moved to leave this non-public session and enter a second non-public session per RSA 91-A: 3 II (a) **to discuss a personnel matter**, seconded by Selectman Marcussen with all in favor. Roll call vote: Sundquist – Yes; Wood – Yes; Marcussen - Yes.

At 6:45 pm, Selectman Marcussen moved to leave the second non-public session and move to public session, seconded by Chairman Sundquist with all in favor.

At 6:45 pm, Selectman Marcussen moved to seal the minutes of the second non-public session, seconded by Chairman Sundquist with all in favor.

At 6:48 pm, Selectman Wood moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

**Selectman Meeting**  
**January 23, 2017**

**2016**

<b>Fire Calls</b>	<b>191</b>	<b>Gas Furnace Inspection</b>	<b>50</b>
<b>EMS Calls</b>	<b>262</b>	<b>Oil Burner Inspection</b>	<b>10</b>
<b>Service Calls</b>	<b>29</b>	<b>Wood/Pellet Stove Inspections</b>	<b>11</b>
<b>SPD</b>	<b>19</b>	<b>Life Safety</b>	<b>25</b>
<b>Total</b>	<b>501</b>		<b>96</b>

<b>Fire Calls</b>	<b>09</b>	<b>Gas Furnace Inspection</b>	<b>04</b>
<b>EMS Calls</b>	<b>15</b>	<b>Oil Burner Inspection</b>	<b>01</b>
<b>Service Calls</b>	<b>06</b>	<b>Wood/Pellet Stove Inspections</b>	<b>00</b>
<b>SPD</b>	<b>00</b>	<b>Life Safety</b>	<b>02</b>
<b>Total</b>	<b>30</b>		<b>07</b>

2016 was a busy year for the department with department passing last year's calls and 2005 highest number of calls.

The department is very fortunate to have the men and women of the Tuftonboro Fire Rescue who are dedicated and have handled the calls and challenges that they have faced in 2016. With out a strong call department which we have this department would not be as successful as it is.

Across the country it is noticeable that people are not able to take the time to volunteer and spend the time that is required to be part of the fire departments. To be a certified fire fighter is over 220 hours of time along with the practical and written test. Our members meet Thursday each week to keep up with training.

To be medically certified at the basic level it is another 230 hours of classroom training and ER training along with ride time with an ambulance company, than a practical test and written test. Then the members have to continue with 48 hours of continued education and further education every two years to recertify.

Fire fighter/EMT Rafe Longver is part way through an EMTA class which is the next level up from EMT basic and he is doing well.

The department has had two meetings with Mark Howard and Bob McWhirter to go over the town's ambulance contract with Stewarts Ambulance. Which the town has a three year contract with until 2018. I believe that a lot of good information has been discussed to under stand why contract costs are where they are at.

We look forward to working with the committee to get the best price possible with a future contract.

After two months of being on back order the electronic gauge display has been replaced today on the departments ATV. This module shows the fuel level, speedometer, and all other unit conditions.

We also had further issues with Engine 2 over the month of December dealing with the fuel system. The truck was repaired at Lakes Region Fire Apparatus. This truck is a 1998 International which is schedule on CIP for replacement in 2018. The tucks also has a spreading frame issue which we have been monitoring and tried to stop by preventative maintance over the last several years.

The new rescue truck that was ordered last year is on track for delivery within its 280 days from order. We have no set time as of today when it will be ready for its final inspection but we have been receiving pictures on weekly bases to show its progress and it is in its final stages of production.

All the departments ladders have had there yearly testing and have past. The testing is done through American Ladder testing.

We had fire alarm activation on December 1, 2016 at Central Station at approximately 9:30 pm. We found smoke in the rear utility room from a malfunctioning air drying unit. This unit is attached to the line coming from the large air compressor. This unit keeps the moisture out of the lines that run through out the bays to apparatus. The motor on the unit seized up and burned up. This unit was out of warranty and cost approximately \$1,800 to replace. We replaced the unit with a less expensive filter system to save money. The filter system does not need power to run or have any moving parts to replace.

The department would like to do an open house in the spring or summer so people can come in and meet the members and see the central station and view the equipment.

# Memo

To: Selectmen  
From: Chief Shagoury  
Date: 01/23/17  
Re: 2016 Statistics (to December 31)

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Training: Low Light Pistol Instructor, Directed Law Enforcement Operational Planning, Coaching for Performance, Am I Aware?, Crisis and Trauma in Police Work, Use of Force Simulator training

Call-outs: 12/07 Accident  
12/18 Abandoned vehicle  
12/27 Accident

Arrests: 12/21, Jared Lovasco, 27, Ossipee, Manufacturing a Controlled Drug and Fraudulent Use of a Credit Card

Activity from January 1 to end of December:

Category	2015	2016
Motor Vehicle Stops	237	163
Summons	15	7
Accidents	39	52
Arrests	18	23
Felonies	24	22
Offenses	140	133
Incidents	188	204