

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Central Fire Station

Monday, January 9, 2017

MINUTES

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

Chairman Sundquist called the meeting to order at 9:00 and proceeded with the Pledge of Allegiance.

Chairman Sundquist began the meeting with opening a public hearing for RSA 289:20. She proceeded to read aloud the list of cemeteries that the Town declares abandoned (Edgerly-Blake Cemetery, Bean-Stevens Cemetery, Bennett Cemetery Union Wharf Road, Chiappisi Burial Ground, Moses Copp Cemetery, Emery Cemetery, French Cemetery, Hoyt-Ladd Remick Cemetery, Swett Cemetery, Thomas Cemetery, and Thompson-Moulton Cemetery). The Selectmen received a letter from the Thompson Family in response to the public abandonment notice. They would still like to be in control of maintenance for the Thompson Moulton Cemetery. Sue Weeks, Cemetery Trustees Chairman, explained that the abandonment process is a procedure to clarify that the Town has rights to access and rights to maintain cemeteries. She also explained that the list of cemeteries included in this public hearing are for those cemeteries that have perpetual care funds. There are more that need to go through the abandonment process. The Trustees have been in contact with the Thompsons and they will work together with them in regards to the maintenance of the Thompson Moulton Cemetery. In response to Max Ledoux, Sue Weeks explained that she understands that the abandonment process does not add further obligation to the Town. Being no further input, Chairman Sundquist closed the public hearing. Chairman Sundquist made a motion to declare these cemeteries abandoned per RSA 289:20, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist made a motion to approve the 12/12/2016 meeting minutes as corrected, seconded by Selectman Wood with all in favor.

Selectman Marcussen made a motion to approve the 12/30/2016 meeting minutes as written, seconded by Chairman Sundquist with all in favor.

Clay Gallagher gave the Transfer Station update. 2017-2018 Transfer Station Stickers are available for purchase at the Transfer Station and Town Offices. Please see attached for further Transfer Station update information. Kerry Long gave a presentation regarding how the household hazardous waste program is currently handled with Lakes Region Household Hazardous Product Facility (LRHHPF) and suggested that the Town terminate their contract with them. He does not feel that Tuftonboro has control of costs and feels confident that 2016 numbers will reflect another yearly increase to be paid for by Tuftonboro. Mr. Gallagher added that we can control our costs with Lakes Region Planning Commission (LRPC). There was discussion about going back to the reimbursement program that was followed in the past, as well as the pros and cons of using LRPC. Chairman Sundquist asked Karen Koch to invite Dave Jeffers from LRPC to meet with the Selectmen at their next meeting.

Jack Parsons gave the Building Department update. For 2016 there were 90 building permits, 16 new houses and 471 inspections. For 2017 there have been 2 building permits and 8 inspections. The field work for the Lake Road boat ramp **permit application** has been done and permit paperwork should be ready by the end of this week. The storm windows for the Town House are in and should be delivered Thursday. Mr. Parsons responded to Chairman Sundquist that the

sign at the beach on Lang Pond Road regarding launches of boats was put in by the State and that this launch is not for motorized vehicles. He will ask the State to have the wordage changed to clarify this.

Jim Bean gave the Highway Department update. His crew had 14 callouts in the month of December for plowing and treating of roads, which caused the budget to be used up quickly. Mr. Bean also shared that it was necessary to replace the air compressor at the Town Shed. Mr. Bean had spoken with a holding company that does bridge engineering that is willing to give a free estimate for the Tuftonboro Neck Bridge and Sodom Road Bridge. There was further conversation regarding these bridges, timelines, etc.

Mr. Bean shared an updated air filtration system quote. Two units are required for the size of the area at a cost of \$12,603; although three units are recommended for a cost of \$18,218. Mr. Parsons and Mr. Bean agreed to work together to obtain a more accurate amount required for additional electrical costs, etc. and provide this information to the Selectmen at their next meeting.

There was discussion regarding the Highways and Streets budget over the past years and discussion as to whether or not sufficient resources are included in the 2017 budget to cover the costs that may be needed. Selectman Marcussen suggested reviewing this budget at the next Selectmen's meeting once final 2016 numbers are in to see if adjustments should be made for 2017.

Chairman Sundquist moved to approve an Intent to Cut for PID 59-2-20, seconded by Selectman Marcussen with all in favor

Selectman Marcussen moved to approve an Intent to Cut for PID 20-1-11, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve an Intent to Cut for PID 42-1-2, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist moved to approve a Veteran's Tax Credit for 2017 for PID 60-3-1, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist shared that there was a Budget Committee meeting last Tuesday. The Budget Committee members finished reviewing the operating budget as well as all of the warrant articles. The second meeting in January was cancelled. The next meeting will be February 7, 2017 and all decisions will be finalized then as the public hearing is scheduled for February 15, 2017.

Chairman Sundquist shared that Parks and Recreation had a meeting last Thursday. Winter Fun Day is scheduled for January 29, 2017 at 19 Mile Bay from 1-3 pm. The first concert is scheduled for July 23, 2017 and more concerts will be planned. Chairman Sundquist shared that Clay Gallagher's performance review needs to be done this month.

Chairman Sundquist also shared that the Library Trustees voted at their last meeting to return excess budget money of \$1270.98 and put it towards paving of the sidewalk/Outside Library Maintenance. Chairman Sundquist moved to transfer those funds to Library Outside Maintenance, seconded by Selectmen Wood with all in favor.

Selectman Marcussen shared that the Planning Board approved a one year extension for the Emery Farms Estates subdivision at their meeting last week. They also finalized the zoning ordinance changes for excavation regulation and will be continuing the public hearing for zoning changes on January 19, 2017 at 7:00 pm.

Selectman Marcussen shared that the Milfoil Committee received notice Friday that the state approved the grant application for milfoil control for 2017. Selectman Marcussen also shared that tomorrow night is the first organizational meeting for the 2017 Old Home Days at 6:30 pm at the Town Offices.

Selectman Wood asked Karen Koch to follow up with Cory Hunter about maintenance of the Gould property.

Chairman Sundquist shared disturbing legislature information that was recently shared by the NH Municipal Association: HB 254 which would make significant changes to the composition of the Assessing Standard Board and HB 178 which establishes a commission to study processes to resolve Right to Know Law complaints.

The following correspondence was also reviewed: Officer Lafavre Notice of Course Completion; NewsLink December 21, 2016; letter from Consolidated Communications regarding Fairpoint acquisition; Primex Workshop information; Wetlands Permit Application for PID 27-1-10; NH Public Works Winter 2016 Newsletter; ZBA Hearing Notice; website disclaimer & privacy statement; PA-34s for PID 40-50-08, 37-1-9, 58-1-12, 25-2-184, 52-3-23, 54-2-2; 57-2-15 and 55-2-15; Notice of Course Completion for Chief Shagoury; letter from Watermark Marine Construction; NH Energy December Newsletter; NH Public Works Winter 2016 Newsletter; Carroll County Coalition for Public Health meeting information; UNH Road Business newsletter; letter from Pittsburg Selectmen regarding local control of municipal roads; ZBA Notice of Decision and Public Notice; letter from the Laker; CDFA memo; Wetlands Abutter Notice for PID 25-2-216; NHMA Legislative Bulletin 12/28/16 and 1/6/17; Building Permits for PID 55-3-1 and 63-1-21; Transfer Station and Selectmen's Tuftonboro Times submission; letter from Ron L. Beaulieu & Company; NHMA NewsLink 1/4/7; Officer Koch Notice of Course Completion; various meeting minutes; various emails and other correspondence.

In response to Elissa Paquette, Chairman Sundquist shared that the Selectmen will further review household hazardous waste collection information. In regards to the milfoil grant, Selectman Marcussen explained to Ms. Paquette that 30% of what is spent by the Town is reimbursed from the State fund.

Joe Kowalski shared his opinion that one day per year for hazardous waste collection should be adequate.

Max Ledoux spoke of NHMA's opinion of HB 178 and shared his support of increasing the budget for town roads.

A work session is scheduled for budget review, warrant articles and to work on a performance review on January 20, 2017 at 9:00.

At approximately 10:39 am, Chairman Sundquist made a motion to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 1/9/17:

1. **Bobcat** - copy of NHTB grant check to post on wall - \$5000
2. **Yearend totals: C/D (up %52 over last year):**
 - 111 containers / 760 tons in 2016 vs.
 - 82 containers / 560 tons for 2015
3. **Actual Revenue for 2016** - Approximately \$70,160
4. **Tuft Times Article / Final report for Town meeting**
 - Article done for Times.... The yearend report for town meeting / budget committee will include “avoided costs” once we get last WM totals in
5. **NRRA Conference** – May 22nd and 23rd in Manchester, NH
 - Kerry Long is working on getting all increased rating levels for employess vs cumulative training accomplished and time in service.
6. **Kerry Long** – present white paper on HHW proposal

	Monthly Total	Prev Balance	Year to Date
Solid Waste	8 (xxxx tons)	89 (947.87 tons)	97 (XXXX tons)
C&D	6 (xxxx tons)	105 (717.37 tons)	111 (XXXX tons)
Plastic co-mingle	2 (xxxx tons)	30 (22.34 tons)	32 (XXXX tons)
Paper		2 (44.59 tons)	2 (44.59 tons)
Glass		6 (64.6 tons)	6 (64.6 tons)
Cardboard Bales		2 (43.47 tons)	2 (43.47 tons)
Alum Bales			
Steel / Tin Cans 30 yd		2 (6.47 tons)	2 (6.47 tons)
Electronics W/screen		5 (29,160 lbs)	5 (29,160 lbs)
car batteries		1 (1948 lbs)	1 (1948 lbs)
Freon		7 (176 Units)	7 (176 Units)
Metal Scrap	1 (8.5 tons)	11(88.88 tons)	12 (97.38 tons)
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord		1 (691 lbs)	1 (691 lbs)
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane		7 (46Units)	7 (46Units)
Tires		1 (4.8 tons)	1 (4.8 tons)
Used Oil		3 (720 Gallons)	3 (720 Gallons)
Vegetable Oil		1 (127 Gallons)	1 (127 Gallons)
Call 2 Recycle batteries		3 (148 lbs)	3 (148 lbs)
Brush Removal			
BULBS		2 (2624 LF)	2 (2624 LF)

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Dec-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
6-Dec-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
12/XX/2016		Scrap Mtl - bulk	Berwick - (8.5 tons)				\$301.00
9-Dec-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
13-Dec-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
16-Dec-16	WM Pup Comp #1 & Plast		\$245 P/U vs \$334	XXX		XXX	
21-Dec-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
27-Dec-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
29-Dec-16	WM Pup Comp #2 & Plast		\$245 P/U vs \$334	XXX		XXX	

8 Solid Waste			WM (XXX tons)	XXX			
6 C/D Containers			WM (XXX tons)		XXX		
2 Plastic			WM (XXX tons)			XXX	
		Scrap Mtl - bulk	Berwick - (8.5 tons)				\$301.00
tire container rental			NRRA			700	
Resident Usage fees paid							\$3,188.00
Stickers fees collected							\$0.00
			Total				\$3,489.00