

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org

Selectmen's Meeting
4:00 pm – Town Offices

Monday, February 6, 2017

MINUTES

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch. Chairman Sundquist called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance.

Representative Marsh met with the Selectmen and was receptive to the Selectmen's concerns that they expressed in regards to some bills that are in the legislature at this time; particularly HB 178 and 365 in regards to Right to Know complaints, HB 324 regarding utility evaluations (retained until next year), HB 254 relative to membership on the Assessing Standards Board and HB 413 which would restore a portion of the State's contribution toward retirement costs. (Representatives Cordelli and Crawford were also invited but unavailable to attend.) For the future, Representative Marsh encouraged the Selectmen to express their opinions about bills, etc., via email so he can receive them on a real time basis. Representative Marsh shared that one of the most important issues to him is to maintain access to healthcare for people in northern New Hampshire. Selectman Wood also spoke regarding topics of discussion at the County Delegation meeting that impact Tuftonboro, such as the expense of a full forensic audit versus a regular audit as well as the delay in the county budget process last year.

The Selectmen complimented Chief Shagoury for the Drug and Alcohol policy that he drafted. On behalf of the Selectmen, Selectman Wood thanked Chief Shagoury and his department for their dedicated work in Tuftonboro, particularly in terms of the drug problem. He read into the record a press release from the Attorney General regarding Tuftonboro's involvement with the arrest and indictment of the two individuals that caused the death of a Tuftonboro resident on September 30, 2016 due to opioid sales.

Chief Shagoury shared information with Representative Marsh regarding SB 12, a Senate bill that repeals the licensing requirement for carrying a concealed pistol or revolver. Chief Shagoury explained that he provided this information to the bill committee as well but a vote was made prior to the information being reviewed.

Chairman Sundquist made a motion to approve the Drug and Alcohol policy as presented by Chief Shagoury, seconded by Selectman Wood. For purposes of discussion, Selectman Wood suggested that this information be reviewed by department heads before approving. Selectman Wood moved to table the Drug and Alcohol policy, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen made a motion to approve the 1/23/17 meeting minutes as corrected, seconded by Chairman Sundquist with all in favor.

Selectman Marcussen made a motion to approve the 1/23/2017 non-public minutes as written, seconded by Chairman Sundquist with all in favor.

Selectman Marcussen moved to approve the second 1/23/2017 non-public minutes as amended, seconded by Chairman Sundquist with all in favor.

Tuftonboro was approved to move forward with Lakes Region Planning Commission (LRPC) for hazardous collection in 2017. Chairman Sundquist signed a letter of commitment as such with LRPC. The Selectmen signed letters addressed to the Alton and Wolfeboro members of the Lakes Region Household Hazardous Product Facility (LFHHPF) terminating

Tuftonboro's participation in the Intermunicipal Agreement. A motion was made previously at the January 23, 2017 to approve this change in vendors.

Chairman Sundquist signed a revised Stantec proposal for 2017 for Water Quality and Landfill Gas Monitoring to include monitoring for PFCs. A motion was made previously at the December 5, 2016 meeting to approve an increase to the budget to accommodate for PFCs monitoring.

Selectman Wood moved to approve a refund request for \$500 for PID 28-2-12, for a previously approved Veteran's Tax Credit, seconded by Selectman Marcussen with all in favor. Selectman Marcussen noted that he believes that the legislature amended the Veteran's Tax Credit RSA to include additional periods of service beyond the war service that was previously approved. Chairman Sundquist confirmed that this is something that should be put on the warrant.

Chairman Sundquist moved to approve an Intent to Cut for PIDs 39-1-4 and 39-1-16, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve an Intent to Cut for PID 42-1-5, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve a Right of Burial, seconded by Selectman Wood with all in favor.

Selectman Wood moved to approve a Yield Tax Levy for PID 45-1-5, seconded by Selectman Marcussen with all in favor.

2017 estimated revenue was discussed. Selectman Wood moved to accept the 2017 estimated revenue, seconded by Selectman Marcussen with all in favor. Chairman Sundquist shared that the total revenue is estimated at \$1,181,100 with an additional \$197,000 coming from fund balance (if approved at town meeting) and \$100,000 to reduce taxes, for a grand total of \$1,478,100.

The Selectmen will hold a work session on Friday, February 10, 2017 at 10:00 am to work on performance review for Karen Koch. The Selectmen asked that Mrs. Koch confirm Clay Gallagher's availability as well to give him his performance review at the same time.

Chairman Sundquist shared that there was not a quorum at the last Parks and Recreation meeting so there was not an official meeting. The Winter Fun Day Event at 19 Mile Bay had a small group of participants.

Selectman Wood spoke about the Lang Pond Road project remaining checklist items, such as working with Wolfeboro for beaver control, etc. It was agreed that the checklist be passed on to the Road Agent for follow up.

In response to Selectman Marcussen in regards to Brown Road, Chairman Sundquist shared that Mr. Steinmen asked to talk to our attorney. Our attorney is waiting for permission from Mr. Steinmen's attorney to be able to speak with him directly.

Chairman Sundquist shared that the Budget Committee will meet the following evening at 6:30pm. In the event that there is a weather cancellation, the meeting will be held on Wednesday, February 8th, at 6:30pm.

Selectman Marcussen revisited the culvert inventory presentation given by Dave Jeffers and proposed putting additional money in the budget for this year for the study. Selectman Wood shared that there might be other resources to do this less expensively and that the information he provided previously in regards to the numbers of culverts may be incorrect and needs to be confirmed. He requested that this project be delayed.

In terms of the 2017 warrant articles, Chairman Sundquist shared that DRA has given their final approval for all the warrant articles. They revised the Watershed Study article wording to raise and appropriate \$15,000, not \$80,000, as the \$65,000 doesn't come through the Town.

The Selectmen thanked the Hodges family for providing another great picture from Priscilla Hodges for the annual report cover.

Selectman Wood asked if the board would allow the administrative assistants to work extra hours during this busy time of year, if needed. Selectman Marcussen and Chairman Sundquist felt that this was not necessary at this time.

Chairman Sundquist shared that the Town Clerk's office will not be able to process any motor vehicle registrations from February 17, 2017 through February 21, 2017 due to the State DMV implementing a new computer system. (Please check the Town's website for the Town Clerk's revised office hours.)

The Selectmen reviewed a quote for a new server for the Town Offices as the current one is very outdated. As there is no immediate need, this will be revisited for 2018.

The Selectmen agreed that the US Census Bureau update responsibility can be passed on to the Administrative Secretary rather than the board Chairman.

The following correspondence was also reviewed: Memo from Planning Board regarding Subdivision for PID 65-3-2; Virtual Towns & Schools 2016 update; information regarding first neighboring communities meeting in Moultonborough; invitation for ACEC-NH breakfast with NHDES; Wetlands Permit Application for PID 14-1-28/29; Wetlands Permits by Notification for PIDs 39-2-1 and 25-1-27; Building Permit for PID 29-3-35; NH Lakes Association 2/4/17; NHMA Legislative Bulletin 2/3/17; NH DOT Red Listed Bridges Report updated for 2016; NH DOT Interim Inspection of Sodom Road Bridge; LRPC workshop information; Primex workshop information; Councilor Kenney's 2/1/17 Report; Abutters Notice for PID 14-1-28 and 29; NHMA Legislative Bulletin 1/27/17; M.A. Bean Associates bridge proposal; Temporary Groundwater Discharge Permit Application for PID North Country Village Cooperative, Inc.; PA-34 for PID 28-3-3; insurance certificate for beer fest; Hartigan company advertisement; information from NH DES regarding 2016 landfill post-closure annual report form; NH Lakes Lakeside Winter 2017; TCS thank you card; ZBA Notice of Decision for Hunter; email regarding NH Municipal Technical Assistance Program information session; December 2016 Police Officer Hours; Program Building permit applications for PID 62-2-1, 28-3-14, and 27-1-7; Carroll County Coalition for Public Health Early Childhood program information; GWRSD 2016-2017 Student Residency List; NewsLink 2/1/27; various meeting minutes; various emails and other correspondence.

During public input, Chairman Sundquist answered questions for Elissa Paquette regarding anticipated revenue. Max Ledoux offered to **speak against** his petition for later Selectmen meetings if the Selectmen would agree to having one meeting a month in the evening. As the members of the board will change next month, it was agreed that this commitment could not be made now.

In response to Joe Kowalski, the Selectmen will work with Kerry Long to see if the Town would receive any money back from LRHHPF after withdrawing from their contract. The Selectmen also responded to Mr. Kowalski that the Town Offices' server was not recently replaced and could very well be the original.

At 5:21 pm, Chairman Sundquist moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary