

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting  
Town Offices – 4:00 p.m.

Monday, January 11, 2016

**MINUTES**

**Present:** Chairman Daniel J. Duffy, Selectman Carolyn Sundquist, Selectman Lloyd Wood, Administrative Secretary Martha B. Eldridge, and seven (7) people in the audience.

Chairman Duffy called the meeting to order at 4:00 p.m. and proceeded with the Pledge of Allegiance.

Selectman Sundquist made a motion to approve the minutes of 01/04/16 as amended. Selectman Wood seconded. The motion carried.

Selectman Sundquist made a motion to approve the non-public minutes of 01/04/16 as written. Selectman Wood seconded. The motion carried.

Chairman Duffy made a motion to approve the non-public minutes of 01/07/16 as written. Selectman Sundquist seconded. A unanimous vote was taken.

Raymond Everest attended the meeting and the Board thanked and welcomed him for serving as an alternate for the Conservation Commission. The Board signed his appointment to the Commission and the term of expiration date is June of 2018.

Keith Garrett's appointment to serve as an alternate on the Conservation Commission was also signed. Keith Garrett's termination date is June 2018.

Two "Notice of Appointments" to serve as Boat Agents were presented, approved, and signed by the Board. One was for David Ladd and one for Thomas Young. These are both one year terms to expire on 12/31/16. Selectman Sundquist made a motion to appoint and sign the applications for Boat agents. Selectman Wood seconded. A unanimous vote was taken.

The Board received a memo from Tax Collector Jackie Rollins referencing the use of the computer in the meeting room by the Assessor, Rod Wood. When the Selectmen meet the first Monday of the month at 9:00 am, and the Tax Collector comes in to work, it leaves no place for the Assessor to work. The Board agreed to change the first Monday of the month meetings from 9:00 am to 4:00 pm. The Board will determine whether a 9:00 am meeting will continue after the upcoming election is over.

Jim Bean, Road Agent came to meet with the Board. He reported that they have been busy preparing and cleaning for drainage, hauling in sand for the season, filling pot holes, and they have treated the roads several time due to recent storms. Selectman Wood stated that he did well to not over-spend his budget this past year and thanked him for that. Selectman Wood asked if he has been working with Josh McAllister from H E B Engineers on the Lang Pond Rd. project. Jim said he has, but Josh has not agreed with changes Jim wants to make. The changes would save the Town money, but the engineer will not budge on the plans and the products to be use. Therefore, the town won't save as much as Jim had anticipated. Selectman Sundquist asked if the \$150,000.00 that they planned on would be enough. Jim said yes.

Installing a catch basin on Lang Pond Rd. was discussed.

Resident John Hoyt made an inquiry about fill being used from the town for a private citizen's job. Jim explained that if a resident has requested free clean fill and it can be used near the site, it has been done before. Hauling the fill to a site has been done it the past, it saves the town money to not have to haul it back to the garage area. This is much cheaper and saves time.

Selectman Wood asked about a green structure damaged on Melvin Village Rd. Jim stated it is not a town structure and it has been put there by a private resident to block the site of a porta-potty.

Selectman Wood asked if Jim had looked over the bridge report. Jim said no. He reported that he didn't think any aid for bridges would be forthcoming for a long time.

Selectman Sundquist asked if the town had ever applied to the State for digging for the Town. The State maintains they had applied in. Jim asked for what. She said for a project like the crosswalks at Pier 19. The Board asked that Martha give Jim a copy of the letter from the State regarding the Pier 19 Crosswalks.

In response to a residents question, Leavitt Lane has never been plowed by the Town.

Librarian Christie Sarles came in to give her monthly report. She reported that their numbers are up from last year. She is busy working on the year end reports for the Town Report. She reported that Hoopla is now available at the Library. The Kindergarten class as well as the first grade will now be coming to the Library. The Friends of the Library have many fund raising events planned for the coming year.

Christie said if the minutes from the Boards and Commissions are forwarded to her, she will make them available to the public at the Library. The Administrative Secretary's office will be forwarding them to her.

Planning Board Chairman Chris Sawyer attended the meeting to discuss a memo that was forwarded to the Board regarding a budget increase for the Master Plan line item. The Planning Board requested that the line item for the Master Plan be increased from \$3,000.00 to \$5,000.00. The total amount for the Planning Board request is \$22,770.00. Selectman Wood made a motion to accept the \$22,770.00 for the Planning Board Budget. Selectman Sundquist seconded. A unanimous vote was taken.

Statistics for Nov and Dec. were received from Chief Shagoury.

A "Notice of Course Completion" was received for Thomas P. Lafavre. "Workzone Operations"

A Performance Evaluation was received from the Police Department.

Selectman Sundquist will be reviewing the report for the Tuftonboro Times.

The Board received a memo from the Police Department stating that the 2008 Impala police cruiser is ready to be advertised for sale by bid. Chief Shagoury has received requests for the bidding information. The Board needs the information for the ad.

An Intent to Cut was received for property located on Map 59 Lot 1-13. Selectman Wood made a motion to approve and sign the intent. Selectman Sundquist seconded. A unanimous vote was taken.

An Intent to Cut was received for property located on Map 30 Lot 3-9. Selectman Wood made a motion to approve and sign the intent. Selectman Sundquist seconded. A unanimous vote was taken. Selectman Wood asked that the copies of the intents be sent to Steve Kessler.

An application for a Tax Credit for property located on Map 60 Lot 23-1 was received and reviewed. All requirements being met, Selectman Sundquist made a motion to approve and sign the application

Selectman Sundquist stated that she met with Tom Hall last Friday to discuss the Crosswalks at Pier 19. A letter had been received from the State informing the Town of requirements that need to be done prior to considering the crosswalks. Selectman Sundquist asked that Martha forward this letter to Mr. Hall and this will be discussed further at a later date.

Selectman Sundquist reported that she met with the Budget Committee last week and they have scheduled the Public Hearing for the 2016 Budget for Feb. 2<sup>nd</sup> and Feb. 3<sup>rd</sup> for a snow date. The meeting will be held at 6:30 pm at the town House. Martha was asked to be sure this is advertised in the Granite State Times. The budget Committee's regular meeting is scheduled for 6:00 pm.

Selectman Sundquist stated that a non-public session is needed to discuss the hiring for the Administrative Secretary's position.

Selectman Wood said he has pictures coming for the Town Report. Selectman Sundquist said she has some coming in also.

Selectman Wood presented a report for the Tuftonboro Times from the Mirror Lake Watershed Committee.

Chris Sawyer, of the Planning Board reported that the requirements made by the Planning board to the Sandy Knoll Rd. issue are being adhered to.

The Board wished Mr. & Mrs. Hipple well on their recent move.

The Board sends Get Well wishes to Ralph Bussier of the Transfer Station.

Carla Lootens, Budget Committee Chairman asked if the graphs that have been done will be printed in the Town Report. The Board told her yes, one would be included.

The Town Facilities Closing Policy was reviewed and approved. The Board signed the policy and Martha Eldridge was asked to see that all departments receive a copy.

Three departments have reported that no changes to their fee schedules are planned for 2016.

The Board hopes to have something new on the Lake Rd. project.

The Electronic Copying Policy is still pending.

The Timber tax program is still tabled.

The Leavitt Lane plowing issue is solved.

At 5:35 pm Selectman Sundquist made a motion to enter into a non-public session per RSA 91A:3 II b hiring. Selectman Wood seconded. The Board was polled. Chairman Duffy voted yes. Selectman Sundquist voted yes. Selectman Wood voted yes.

Being no further business Chairman Duffy made a motion to adjourn. Selectman Wood seconded. A unanimous vote was taken.

Meeting adjourned at 5:55 p.m.

Respectfully submitted,

Martha B. Eldridge  
Administrative Secretary