

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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**Selectmen's Meeting
9:00 am – Town House**

Tuesday, November 8, 2016

MINUTES

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

Chairman Sundquist called the meeting to order at **9:00 am** and proceeded with the Pledge of Allegiance.

Selectman Marcussen made a motion to approve the 10/14/2016 public meeting minutes as corrected, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist made a motion to approve the 10/17/2016 public meeting minutes as corrected, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist made a motion to approve both 10/14/2016 non-public meeting minutes as written, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen made a motion to approve the 10/17/2016 non-public minutes as written, seconded Chairman Sundquist with all in favor.

Christie Sarles gave the Library update. Please see attached statistical information. The Library's change of hours has had a positive response from the public and staff. Ms. Sarles shared that she was asked to join a group of public libraries that serve seasonal populations as well as a group that serves the senior population. The Library is closed Veteran's Day and Thursday and Friday, November 24-25, 2016, for Thanksgiving. The Library is having a gift quality book sale November 12, 2016 and currently has an ongoing basket raffle. There was a discussion about fixing the Library sidewalk. An estimate was received for \$3900 to tear up and replace the sidewalk. The Selectmen will discuss this further at their next meeting. Meanwhile, Ms. Sarles will review the Library's budget to see if there is any money left in their budget for the expense.

Jack Parsons gave the Building Department update. To date there have been 82 building permits, 15 new houses and 386 inspections. There was discussion regarding the Lang Pond Road project. The Selectmen agreed to Norway Plains' suggestion to keep a retainage of \$6694 from the payment to LA Drew for the Lang Pond Road project. The Lake Road Wetlands Permit Application has been submitted for the repair of the existing boat ramp and culvert. Project cost estimates will be completed after the permit application process. In regards to the Town House, ceiling and storm window repair should be able to be done this year. Walkway repairs should be completed next year.

Clay Gallagher gave the Transfer Station update. Please see attached. Mr. Gallagher complimented Jim Bean's crew for doing an excellent job sealing the cracks in the Transfer Station parking lot. Revenue will possibly be \$70,000. Mr. Gallagher and the Selectmen reviewed the letter drafted to Spectrum by Selectman Wood regarding the internet connectivity at the Transfer Station. It was agreed that Karen Koch will send the letter on behalf of the Selectmen. Kerry Long shared a summary of the first Lakes Region Household Hazardous Product Facility meeting that he attended. He shared that the overall atmosphere was positive. He also shared his own meeting minutes as well as his ideas on how to improve the disposal process.

The Selectmen met with the Cemetery Trustees regarding budget 4195 Cemetery. As it has been a very busy year with more work to be done, the budget increased for next year. The Sexton line increased. Cemetery Maintenance increased to include the Callendar Cemetery. Cemetery Improvements increased to install a fence and gate at the Town Office cemetery. Use of perpetual care money was discussed. It was explained that perpetual care is typically used for mowing and clipping. The 2017 proposed warrant article suggests including gravestone care as well. There was discussion regarding planned improvements overall as well as the use of the Callendar Cemetery. There was discussion regarding Cemetery Abandonment and the responsibilities of the Cemetery Trustees and the Selectmen. The Cemetery Abandonment Public Hearing is scheduled for January 9, 2017.

Selectman Wood moved to approve budget 4195 Cemetery for \$19,800, seconded by Chairman Sundquist with all in favor. It was agreed that Cemetery administrative expenses of \$725 and legal expenses of \$500 will be included elsewhere in the budget rather than as a part of the Cemetery budget.

Steve Wingate met with the Selectmen to review budget 4612 Conservation. Before reviewing the budget, Mr. Wingate shared that FEMA is redoing the flood maps and is looking for ways to save money and is looking for feedback from the Town by November 10, 2016. He also shared that he has had a couple of requests to redo the Fabian property hike. He expects another hike to be planned for December.

The Conservation Commission won't spend all of the Administrative Assistant line this year. The work that was anticipated to be done this year for the Great Meadow and the Master Plan may carry into next year. Acquisitions and Monitoring increased as the Conservation Commission would like Rick **Van de Poll** to come to explain how to better obtain grant money. Mr. Wingate responded to Selectman Marcussen that viewing platforms at the Great Meadow is a future vision and is not reflected in this budget. Work for the Management Plan is also not reflected in this budget. The Conservation Commission's priority is on the Master Plan.

Selectman Wood moved to approve budget 4612 Conservation for \$18,098, seconded by Chairman Sundquist with all in favor.

Chief Thompson met with the Selectmen to review budget 4220 Fire Department. He handed out updated backup information. He proposed to keep his salary unchanged and to decrease his holiday pay as he would rather funds go to the individuals in his department instead. If the Town does major changes in healthcare then he would reevaluate this decision. Chris Morgan's salary changed from the Firefighters budget line to the Officers line. Shift coverage increased. Chief Thompson explained shift coverage and the officer rotation schedule. In response to Selectmen Marcussen, Chief Thompson shared that the budget does not include additional employees; although additional training is included for current staff. Telephone increased as it did not include taxes, fees or long distance last year. There will also be a smart phone added to the ambulance. Chief Thompson is working with Time Warner to reduce the Melvin Village Fire **Station's** telephone cost. Although Firefighter's DOT physicals will not be fully expended this year, new people need to have this physical done and the money could be used up quickly so it should be set aside. Uniforms and new equipment will be expended this year as these items are typically ordered at the end of the year.

Contrary to Chief Thompson's suggestion, the Selectmen agreed that he should still receive a salary increase and should not have to decrease his holiday pay. Chairman Sundquist moved to approve budget 4220 Fire Department for \$434,017, seconded by Selectman Marcussen with all in favor. Selectman Wood moved the question. It was later noted by Chief Thompson that fuel will need to be reviewed again and was undercut by approximately \$800. He will check his estimates and report back to the Selectmen.

Chief Thompson then met with the Selectmen regarding budget 4215 Ambulance. Chief Thompson shared that Bob McWhirter and Mark Howard questioned the amount that the Town pays for outside ambulance service. Chief Thompson shared that unlike other towns, Tuftonboro has a dedicated ambulance with their contract. He is very pleased with the service that Stewart's Ambulance has provided for Tuftonboro. Once the three year contract with

them expires, Chief Thompson is more than willing to look at consortiums that might be less expensive now that we have our own back up ambulance. Other details of the contract will also be reviewed, such as a required paramedic, etc.

Selectman Marcussen moved to approve budget 4215 Ambulance for \$185,074, seconded by Selectman Wood with all in favor. There was a brief recess from approximately 11:20-11:30 am.

Selectman Wood moved to approve budget 4290 Emergency Management for \$12,680, seconded by Selectman Marcussen with all in favor.

Chief Thompson met with the Selectmen to review the Fire Station portion of budget 4194 General Government Buildings. Selectman Wood moved to approve the Fire Department's three portions of budget 4194 General Government Buildings for \$17,133, \$29,324, and \$7,500, seconded by Chairman Sundquist with all in favor. The full 4194 General Government Buildings budget will go to the Budget Committee after the remaining portions of this budget are reviewed by the Selectmen.

The Selectmen reviewed budget 4150 Financial Administration. Computer Software Lease and Support was increased \$1000 to cover Carbonite. \$725 was added to Printing and Advertising for the cemetery. Selectman Wood moved to approve budget 4150 Financial Administration for \$126,084, seconded by Selectman Marcussen with all in favor.

The Selectmen reviewed budget 4152 Revaluation of Property. Chairman Sundquist moved to approve budget 4152 Revaluation of Property for \$45,664, seconded by Selectman Wood with all in favor.

The Selectmen reviewed budget 4153 Legal Expenses. There was discussion as to whether or not to increase this line to cover cemetery expenses of \$500. It was agreed that the line should allow for absorption of this expense. Selectman Wood moved to approve budget 4153 Legal Expenses for \$42,800, seconded by Selectman Marcussen with all in favor.

The Selectmen reviewed budget 4414 Animal Control. Selectman Wood moved to approve budget 4414 Animal Control for \$2,000, seconded by Selectman Marcussen with all in favor.

The Selectmen reviewed budget 4415 Health Agencies. This is reduced from last year. Selectman Wood moved to approve budget 4415 Health Agencies for \$37,289, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist moved to approve an auditing contract with Roberts & Greene for \$10,000, seconded by Selectman Wood with all in favor.

Selectman Marcussen moved to approve a dental renewal agreement for 2017 with HealthTrust, at no increase in cost from the current year, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist moved to approve an Abatement Recommendation for PID 38-1-3, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist moved to approve a health insurance renewal agreement for 2017 with NHIT, seconded by Selectman Wood with all in favor. Overall rate for Tuftonboro is 15.27%, 13.16% effective rate due to a credit.

Chairman Sundquist moved to approve a request for change in employee compensation for Christopher Morgan due to a promotion, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen moved to approve a Lien Discharge, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist moved to approve a Land Use Change Tax for PID 30-3-1, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve an Intent to Cut for PID 60-2-20 through 60-2-23, seconded by Selectman Wood with all in favor.

Chairman Sundquist moved to approve an annual assessing contract dated 1/1/17 through 12/31/21 with R. B. Wood & Associates, LLC, seconded by Selectman Wood with all in favor.

Selectman Marcussen moved to approve a 2016 Equalization Municipal Assessment Certificate, seconded by Chairman Sundquist with all in favor.

Selectman Marcussen moved to approve the Town Office and Transfer Station 2017 holiday schedules, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist shared that the Parks and Recreation Commission met on the November 3, 2016. The bench for Reg Amazeen has been ordered. Parks and Recreation would like to request that Cory Hunter do weed whacking around the Butterfly Garden once a month. The Selectmen agreed that Karen Koch would ask Mr. Hunter to add this to his contract with the Town. Parks and Recreation plans to have 3-4 concerts next year at 19 Mile Bay Beach during July. The activity schedule is set as much as possible. Old Home Days is 8/25-8/27 next year.

The Selectmen's Office has had some large 91-A requests for information (all emails from March-October and then a second request for all emails from January-October). As interruptions during the normal work day make it difficult to concentrate on these requests, Chairman Sundquist suggested that these requests be worked on by the Administrative Assistant and Administrative Secretary by working overtime on Thursday afternoons. The Selectmen agreed that this overtime is needed.

Chairman Sundquist shared that Fish and Game gave a response regarding beach access at Brown Road. The Selectmen will discuss this at next week's meeting.

Chairman Sundquist shared that there are currently three members of the Energy Committee. There was some discussion about what has been done thus far in terms of this committee. Selectman Marcussen shared that he attended the first of eight NH Saves presentations. Selectman Marcussen noted that there is a need to focus on where to improve energy efficiency within Town buildings.

Chairman Sundquist shared that the Budget Committee met last week. All budgets were approved; although not all unanimously. She also shared that John Libby sent an email to Carla Lootens suggesting that there should be a policy as to how to give a COLA each year. This is something that the Selectmen will consider. Chairman Sundquist will discuss this further at the next Budget Committee meeting. Selectman Wood complimented Carla Lootens, Chairman Sundquist and Helen Hartshorn for putting up with sexist comments, etc. at the last Budget Committee meeting.

Selectman Wood moved to award the Boston Post Cane to Phoebe Willey, seconded by Selectman Marcussen with all in favor. A presentation date will be arranged.

Selectman Marcussen shared that he has been focusing on the Energy Master Plan.

Selectman Wood will ask Jack Parsons to get an estimate from ServPro to clean the Town House and Town Offices. It was also discussed and agreed that better utilization of the upstairs portion of the Town Offices should be reviewed.

The Selectmen reviewed a letter from members who did the Lang Pond Road walk through. Overall all went well. There are just little things left to be done. Some items will be reviewed with Jim Bean. Selectman Wood suggested encumbering leftover money for unanticipated expenses. It was agreed that this will be a continued conversation.

Selectman Wood mentioned the **air** filtration system that was **presented** to CIP for the Highway building. It was agreed that Selectman Wood would investigate this project further to make sure that the filtration system is properly installed and accommodated for.

The Selectmen agreed that the suggested confidentiality agreement be signed by Computer Port.

Selectman Wood moved to transfer \$2411 from 01-4711-03-711 Long Term Bond & Notes to 01-4150-25-620 Office Supplies for Karen Koch's computer, wired and wireless improvements for the Town Office and for Carbonite, seconded by Chairman Sundquist with all in favor.

The motion was then modified to take the \$1000 payment for Carbonite from Computer Software Lease and Support (rather than Office Supplies) so it would be in the same budget line as next year; resulting in transferring \$1000 from 01-4711-03-711 Long Term Bond & Notes to 01-4150-30-390 Computer Software Lease and Support and transferring \$1411 from 01-4711-03-711 Long Term Bond & Notes to 01-4150-25-620 Office Supplies.

Chairman Sundquist moved to transfer \$300 from 01-4150-34-680 Appreciation Event to 01-4150-14-110 AdHoc Committee Secretary, seconded by Selectman Marcussen with all in favor.

The following correspondence was also reviewed: thank you letter from CAC; Library YTD Financial information; Time Warner Cable franchise fee information; letter from Mirror Lake Protective Association; Wolfeboro Rapid Infiltration Hydraulic Study Final Report; ZBA Public Notice for Paige Nicholl; IT Tasks summary; Lang Pond Road correspondence; Chief Shagoury and Sergeant Hathcock workshop completion documentation; LRPC membership appropriation information; Master Plan Survey information; Library budget comparison information; Carroll County Farm invitation; roundtable discussion correspondence; milfoil harvest information; CIP requests for Police Department, Conservation Commission, Transfer Station; LRHHPF correspondence; PA-34s for PID 37-1-1, 37-1-10, 59-2-29, 37-1-219, 44-1-45, 3-1-36, 62-20-14, and 62-10-6; Wetlands Permit Applications for PID 25-1-40 and 28-1-43; Bond Bank Application information; Newslink 10/26/16; NH Lakes 10/22/16; Councilor Kenney's Report; Cemetery Regulations; Cemetery Abandonment information; officer hours tally sheet; Belmont police COLA Laconia Sun article; various board and committee meeting minutes; various emails and other correspondence.

During public input, Guy Pike referenced the 7/25/16 meeting minutes regarding billing for Tuftonboro's ambulance service. He asked if he would be billed if ever unfortunate enough to ride in our ambulance. Chairman Sundquist responded that we would find out the answer for him.

Carla Lootens raised a point of clarification regarding a previous comment she made at the last Budget Committee meeting about the recent Right to Know requests being a bad use of taxpayer money. This is not exactly what she meant. Initially she thought that extra duties required of Right to Know would be included in an individual's job description and that overtime was not necessary. As these recent email requests are quite an undertaking, she has changed her thinking. She agrees that the public is always entitled to Right to Know but without further clarification, for example, the topic of the emails that are being requested, she feels that the requests are unreasonable.

At approximately 12:56 pm, Chairman Sundquist made a motion to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
4-Oct-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
5-Oct-16	Freon /Propane P/U		AC&G 22 Units- 8 Prop			Free	
6-Oct-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
6-Oct-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
11-Oct-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
12-Oct-16		Scrap Mtl - bulk	Berwick - (9.54 tons)				\$341.00
14-Oct-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
18-Oct-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
18-Oct-16	WM Pup C/D & Plast		\$245 P/U vs \$334		XXX	XXX	
20-Oct-16	WM Pup C/D & Plast		\$245 P/U vs \$334		XXX	XXX	
22-Oct-16	Electronics W/CRT		ECER 5650 lbs			1075	
24-Oct-16		30 yd Steel/Tin Cans	NRRA (XXX Tons)			324	XXX
25-Oct-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
26-Oct-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		

8 Solid Waste		WM (XXX tons)	XXX			
10 C/D Containers		WM (XXX tons)		XXX		
2 Plastic		WM (XXX tons)			XXX	
Freon /Propane P/U		AC&G 22 Units- 8 Prop			Free	
	Scrap Mtl - bulk	Berwick - (XXX tons)				\$341.00
	30 yd Steel/Tin Cans	NRRA (XXX Tons)			324	XXX
Electronics W/CRT		ECER 5650 lbs			1075	
Resident Usage fees paid						\$5,729.00
Stickers fees collected						\$20.00
		Total				\$0.00

2
\$59,627

	Monthly Total	Prev Balance	Year to Date
Solid Waste	8 (xxxx tons)	72 (778.39 tons)	80 (XXXX tons)
C&D	10 (xxxx tons)	83 (547.69 tons)	93 (XXXX tons)
Plastic co-mingle	2 (xxxx tons)	25 (18.56 tons)	27 (XXXX tons)
Paper		2 (44.59 tons)	2 (44.59 tons)
Glass		5 (53.00 tons)	5 (53.00 tons)
Cardboard Bales		2 (43.47 tons)	2 (43.47 tons)
Alum Bales			
Steel / Tin Cans 30 yd	1 (xxxx tons)	1 (3.3 tons)	2 (XXX tons)
Electronics W/screen	1 (5650 lbs)	4 (23,510 lbs)	5 (29,160 lbs)
car batteries		1 (1948 lbs)	1 (1948 lbs)
Freon	1 (22 units)	5 (136 Units)	6 (158 Units)
Metal Scrap	1 (9.54 tons)	8 (65.34 tons)	9 (74.88 tons)
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord		1 (691 lbs)	1 (691 lbs)
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane	1 (8 units)	5 (27 Units)	6 (35 Units)
Tires		1 (4.8 tons)	1 (4.8 tons)
Used Oil		2 (505 Gallons)	2 (505 Gallons)
Vegtable Oil		1 (127 Gallons)	1 (127 Gallons)
Call 2 Recycle batteries		3 (148 lbs)	3 (148 lbs)
Brush Removal			
BULBS		2 (2624 LF)	2 (2624 LF)

TFL STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2016
PATRONAGE:													
New Library Cards	15	5	9	7	5	13	12	24	14	6			110
Computer Users	64	71	102	87	52	85	104	131	101	80			877
Netbook/Chromebook Users	23	14	18	20	1	2	6	9	0	3			96
WiFi Users	70	88	67	92	85	116	268	239	116	130			1,271
Casual Users	44	50	45	53	37	41	52	82	38	30			472
Open Days	20	20	23	22	21	22	22	22	22	21			215
Open Hours	144	144	167	158	152	159	158	159	161	148			1,549
Service Assistance	42	47	42	45	40	38	57	65	43	55			474
Technical Assistance	24	27	26	18	19	23	44	52	41	23			297
Adult Reference	8	7	11	28	10	20	11	11	8	14			128
Kids' Reference	1	9	5	6	3	5	4	6	5	8			52
Volunteer Hours	13	17	21.5	15	21	39	98	52	23	14.5			314
HAMEL MEETING ROOM USE:													
Adult Library Programs/Meetings	12	10	11	10	9	15	19	11	13	12			122
Adult Lib Prgm/Mtng Attendance	34	51	53	91	71	69	90	60	91	51			661
Kids' Library Programs	9	9	12	10	9	8	5	0	6	8			76
Kids' Library Program Attendance	135	120	181	164	112	104	202	0	76	78			1,172
Outreach Library Programs	0	0	0	1	0	1	0	2	0	2			6
Outreach Attendance	0	0	0	18	0	63	0	75	0	40			196
Total Library Programs/Meetings	21	21	22	20	18	19	23	13	19	22			198
Total Program/Meeting Attendance	169	171	227	255	183	236	292	135	167	169			2,004
Other Meeting Room Users	9	12	11	9	8	6	6	6	4	7			78
INCOME:													
Out of Town Patron Fees	\$0.00	\$0.00	\$30.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$90.00	\$60.00			\$240.00
Overdue Fines	\$54.00	\$15.50	\$16.00	\$25.00	\$23.50	\$32.50	\$22.50	\$25.00	\$41.00	\$61.00			\$316.00
Book Sales	\$66.95	\$71.62	\$130.00	\$50.00	\$51.00	\$145.65	\$87.00	\$160.00	\$95.00	\$131.21			\$988.43
Copier/Printer/Fax	\$81.00	\$54.00	\$95.00	\$47.00	\$38.00	\$47.00	\$36.00	\$123.00	\$61.00	\$93.00			\$675.00
Donations	\$5,128.00	\$581.32	\$91.00	\$601.00	\$425.00	\$1,951.00	\$2,321.70	\$12,989.49	\$1,932.27	\$999.00			\$27,019.78
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
TOTAL INCOME:	\$5,329.95	\$722.44	\$362.00	\$723.00	\$597.50	\$2,176.15	\$2,467.20	\$13,297.49	\$2,219.27	\$1,344.21	\$0.00	\$0.00	\$29,239.21
Allocated to Collection:	\$2,695.95	\$646.44	\$201.00	\$75.00	\$159.50	\$203.15	\$199.50	\$360.00	\$462.27	\$317.21			\$5,320.02
Allocated to Programs:	\$1,060.00	\$0.00	\$53.00	\$293.00	\$100.00	\$100.00	\$295.00	\$0.00	\$200.00	\$0.00			\$2,101.00
Allocated to Supplies:	\$81.00	\$54.00	\$95.00	\$47.00	\$38.00	\$47.00	\$36.00	\$268.97	\$61.00	\$93.00			\$820.97
Allocated to Building Fund:	\$93.00	\$22.00	\$13.00	\$8.00	\$300.00	\$1,826.00	\$1,936.70	\$12,668.52	\$1,496.00	\$934.00			\$19,297.22
Allocated to Other:	\$1,400.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$1,700.00
TOTAL ALLOCATED:	\$5,329.95	\$722.44	\$362.00	\$723.00	\$597.50	\$2,176.15	\$2,467.20	\$13,297.49	\$2,219.27	\$1,344.21	\$0.00	\$0.00	\$29,239.21

TFL STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		2016
CIRCULATION:														
Adult Fiction	524	522	580	575	569	697	774	803	644	577				6,265
Adult Non-Fiction	175	143	156	187	183	188	218	227	201	160				1,838
Large Print	33	50	44	42	41	53	82	93	89	48				575
Young Adult Fiction	54	38	50	61	50	58	85	120	58	42				616
Young Adult Non-Fiction	0	1	0	0	2	2	3	4	4	3				19
Kids' Fiction	425	498	595	512	477	535	769	603	517	482				5,413
Kids' Non-Fiction	76	147	125	143	126	90	166	148	98	71				1,190
Inter-Library Loans	26	33	39	49	31	30	28	31	46	43				356
TOTAL BOOKS:	1,313	1,432	1,589	1,569	1,479	1,653	2,125	2,029	1,657	1,426	0	0		16,272
Adult DVDs	636	615	693	567	586	748	896	861	636	604				6,842
Adult CDs - Music (Holiday)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				0
Adult Books on CD	76	69	61	71	75	104	110	114	103	100				883
Kids' DVDs	181	242	241	261	186	203	292	318	227	167				2,318
Kids' CDs - Music	0	0	1	0	1	7	0	2	0	1				12
Kids' Books on CD	11	6	10	10	13	12	9	15	3	10				99
Games (Wii & Board)	19	19	21	12	18	9	26	22	10	11				167
Kill-A-Watt Meter	0	1	0	1	0	0	0	0	0	0				2
Kindle	0	0	0	1	0	0	0	0	0	1				2
Museum Passes	10	7	2	0	11	10	35	38	15	3				131
Periodicals	45	29	40	43	29	41	37	35	36	29				364
Puppets	3	0	4	4	0	1	3	6	1	3				25
Snowshoes	2	3	0	0	N/A	N/A	N/A	N/A	N/A	N/A				5
Telescope	N/A	N/A	N/A	N/A	4	0	3	4	0	2				13
Vertical File	4	4	3	5	7	5	6	10	12	4				60
Overdrive Audiobooks	62	60	44	34	43	40	39	35	24	24				405
Overdrive eBooks	158	159	192	128	145	129	132	113	93	80				1,329
Overdrive Periodicals	3	2	3	8	6	2	8	2	2	6				42
Hoopla Audiobooks	11	32	28	30	17	30	17	27	34	27				253
Hoopla eBooks	4	19	18	8	11	16	20	15	17	23				151
Hoopla Comics	1	1	1	0	0	1	4	1	0	5				14
Hoopla Music	16	6	10	1	12	12	13	8	6	10				94
Hoopla Movies	14	20	18	28	22	11	8	5	5	15				146
Hoopla TV	0	7	12	3	6	0	0	11	7	14				60
Database Usage (EBSCO, Genealogy, Transparent La	45	72	119	109	135	206	228	169	215	337				1,635
TOTAL OTHER MATERIALS:	1,301	1,373	1,521	1,324	1,327	1,587	1,886	1,811	1,446	1,476	0	0		15,052
TOTAL CIRCULATION:	2,614	2,805	3,110	2,893	2,806	3,240	4,011	3,840	3,103	2,902	0	0		31,324
Total # Materials Added:	100	204	219	133	176	138	78	140	162	158				1,508
Total # Materials Deleted:	92	102	70	174	168	5	122	73	42	297				1,145
Collection Count:	31,728	31,830	31,979	31,938	31,946	32,079	32,035	32,102	32,222	32,083				