

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

TRANSFER STATION/RECYCLING CENTER

June 17, 2009

Review Team:

Heather Cubeddu Jack Parsons
Caleb Pike Scott Greenwood
Selectman Dan Duffy

RECOMMENDATIONS:

- Broken stair tread going into the 1st compacter building
- Steps need to be created to get to glass stockpile areas in the back – no safe way to get to the piles
- Another railing should be put in place (lower) out back
- The fire extinguisher in the Bobcat is out of date- needs to be replaced
- Stairs to the compactor buildings should be marked on the edge with yellow paint/tape
- Questioned whether appliances/lamps etc. with cords could be in swap shops
- Other employees at the facility should be CPR certified (one employee who is certified is leaving)
- Mirrors by compactors- vehicle/pedestrian accident

ITEMS WHICH HAVE BEEN MITIGATED:

- Location of Fire Hose port labeled in building #2
- Safety chain or railing put up out back
- Painted curb with yellow paint by the C&D containers
- Items in front of electrical panel in the main building have been removed
- Yellow tape/paint put on bottom step inside
- T-rex loader now has fire extinguisher
- Eye wash (saline) provided for each compacter building
- Lock put in place on the electrical box in the back of main building

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
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MELVIN VILLAGE FIRE STATION

June 17, 2009

Review Team:

Heather Cubeddu Jack Parsons
Caleb Pike Scott Greenwood

RECOMMENDATIONS:

- None at this time

ITEMS WHICH HAVE BEEN MITIGATED:

- Square D breaker in Culter Hammer box – replaced
- Restroom sign put in place

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

MIRROR LAKE FIRE STATION

June 24, 2009

Review Team:

Heather Cubeddu Jack Parsons
Adam Thompson Selectman Dan Duffy
Scott Greenwood Tom LaFavre

RECOMMENDATIONS:

- Paint/tape each stair tread going upstairs

ITEMS WHICH HAVE BEEN MITIGATED:

- No recommendations from last year
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Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
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HIGHWAY GARAGE

June 17, 2009

Review Team:

Heather Cubeddu Jack Parsons
Caleb Pike Scott Greenwood
Selectman Dan Duffy

RECOMMENDATIONS:

- Sign needed on oil barrel to read “Used Oil for Recycling”
- Need a cap on one of the oil barrels

ITEMS WHICH HAVE BEEN MITIGATED:

- MSDS book completed and a copy given to Town Office/Fire Dept.
- (2) Exit signs in place
- The garage has been completely cleaned – huge improvement.
- Tires and batteries outside in the back of the building cleaned up-removed

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

TOWN HOUSE
June 17, 2009

Review Team:

Heather Cubeddu Jack Parsons
Caleb Pike Scott Greenwood
Selectman Dan Duffy

RECOMMENDATIONS:

- Emergency Evacuation Plan needs to be created and posted
- MSDS should be created for cleaning supplies
- Recommendation that the parking lot should be lined for handicap use

ITEMS WHICH HAVE BEEN MITIGATED:

- Sign needed for Microwave in Use
- Sign needed to direct people to the First Aid Kit in cabinet

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

POLICE DEPARTMENT

June 24, 2009

Review Team:

Heather Cubeddu	Jack Parsons
Adam Thompson	Tom LaFavre
Selectman Dan Duffy	Scott Greenwood

RECOMMENDATIONS:

- Need to address the issue of drainage off garage roof creating slippery conditions in the winter
- General housekeeping in garage area
- Exit to trash room needs to be labeled

ITEMS WHICH HAVE BEEN MITIGATED:

- Main office area more organized

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

LIBRARY
June 24, 2009

Review Team:

Heather Cubeddu	Jack Parsons
Adam Thompson	Tom LaFavre
Selectmen Dan Duffy	Scott Greenwood

RECOMMENDATIONS:

- Remove items in front of the electrical panel/ behind the door (need clearance of 30” on the side and 36” in front of the electrical box)
- Little bookshelf on the back wall (under New “J” books sign) needs to be attached to the wall
- Music CD bookshelf needs to be attached to the wall

ITEMS WHICH HAVE BEEN MITIGATED:

- Microwave in use sign
- MSDS log created for cleaning supplies
- Not an Exit sign for the back closet

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO
ANNUAL SAFETY INSPECTION

TOWN BEACH
June 24, 2009

Review Team:

Heather Cubeddu	Jack Parsons
Adam Thompson	Scott Greenwood
Tom LaFavre	Selectmen Dan Duffy

RECOMMENDATIONS:

- Picnic tables need maintenance/repair (some screws/nails popping out on the under side of table)
- Need to remove or fix broken picnic table
- Boards from the repair of the fence should be removed

Chairman, Board of Selectmen
Document has been read and reviewed

TOWN OF TUFTONBORO

ANNUAL SAFETY INSPECTION

TOWN OFFICE

June 24, 2009

Review Team:

Heather Cubeddu	Jack Parsons
Adam Thompson	Tom LaFavre
Scott Greenwood	Selectman Dan Duffy

RECOMMENDATIONS:

- Gate in the Admin. Assistant's office to be completed- Jack to build

ITEMS WHICH HAVE BEEN MITIGATED:

- Flash light mounted
- Entry way completed
- A key box installed in the copy/file room so the keys for the generator shed can be accessed when Administration office is locked
- Panic buttons installed in Admin. Assistants office and at the Town Clerk's desk

Chairman, Board of Selectmen
Document has been read and reviewed