

Capital Improvement Program
Tuftonboro, N.H.
Committee Minutes

Approved: By e-mail 10/23/09

Location: Tuftonboro Town House

Date: 10/5/2009

Time: 6pm

Purpose of Meeting: Present to the Board of Selectmen, Budget Committee, Planning Board and the Public, 'The Capital Improvement Report 2010-2019'

Present: CIP

Erin Donnelly

Vicki Kinnaman

Ellen Laase

Christie Sarles

Terry Smith

John Simms

Lloyd Wood

Bill Stockman, Selectmen Representative

BoS

Daniel Duffy, Chair

Carolyn Sundquist

Bill Stockman

Public

Six (6) Community Members

1. Call to order:

By Chairman Simms at 6:05pm

2. Introduction – function and role of the CIP Committee:

Chairman Simms introduced the Committee and offered a brief explanation of the objective of the CIP; to look ahead for 10 years in a realistic and practical plan to provide all department heads consideration of their requested projects in a time table schedule that will be acceptable to the town. The addition of a representative from the BoS was greatly appreciated in this CIP cycle as the Committee found the input and BoS opinions helpful in the decision making process.

3. Capital Capacity for Tuftonboro:

Terry Smith presented his findings and numbers for Capital Capacity after extensive research of the Capital Capacity numbers used in the 2008-2017 and 2009-2018 Reports. Going back to 1991 and following the capital expenses to the present budget year for the town including all departments (ie. Highway) the number has shifted up slightly. These numbers are unique to Tuftonboro. Using this history of approved capital projects we now have “target numbers” looking forward. These numbers are not a budget but a “benchmark” for future planning and decision making. *

4. Capital Projects proposed for 2010 to 2019:

Presentation of each Departments project by Committee Members:

E. Donnelly reviewed Emergency Management Service (B) and Fire/Rescue Department (C) projects including the CIP Comments and Recommendations.

B. Stockman reviewed General Government (D).

J. Simms reviewed Highway Department (E).

J. Simms reviewed Library (F).

J. Simms reviewed the Police Department (G).

L. Wood reviewed the Solid Waste Department (H).

J. Simms reviewed the Governor Wentworth Regional School District Projects and the Carroll County – Capital Projects.

J. Simms reviewed the Public Safety Facilities and Library projects, the BoS have set priority #1 Fire Station, #2 Library and # 3 Police Station for planning purposes. The CIP Committee supports the BoS and believes the measured sequence for major projects has the greatest chance for voter approval. J. Simms also discussed the unexpended appropriations for the Library and Public Facilities projects and offered suggestions as how the BoS could address this issue.

A review of the CIP Spread Sheet on page 15 was presented by Chairman Simms with explanation as to the thinking of the CIP Committee as decisions were made as to projects, year to be scheduled and the amount scheduled. Using Capital Capacity as our guide and with a clear understanding of the present economy the next three years schedule will come in under the projected Capital Capacity.

5. Suggested Warrant Articles for 2010:

Chairman Simms reviewed the Proposed Warrant Articles for next March on page 16 of the Report.

6. Projected Tax Rates:

The final page of the Report (18) was reviewed by Chairman Simms. The report shows the Tax Rate for 2005-2009 and projects the Tax Rate for the period 2010-2015. Chairman Simms explained the reason for the CIP to include this in our Report as; the CIP is the only Committee that looks ahead 10 years in a financial plan and projected tax rates are a needed piece of information for decision making purposes not only for government officials but also for the voters of Tufonboro.

7. Questions from Board and Committees:

Questions and comments were entertained by the CIP Committee.

8. General discussion:

Opportunity for general discussion provided by the CIP Committee.

9. Adjourn:

Motion made with a second to adjourn at 6:50pm. All in favor.

*Included in these minutes the following received by all CIP Members from Terry Smith. Subject "Capital Capacity".

Consider the projection to be a "benchmark" against which we can measure our capital expenditure plans. This gives us a well-thought-

out means to control our future capital spending as well as to level the tax burden arising from proposed capital projects.

The slope of the historical line incorporates the combined effects of eighteen years of Tuftonboro's population growth, inflation, consumer confidence, projects "in the hopper" for approval, politics, external levels of taxation (i.e., school, state, and county), and voter turnout for town meetings (both the numbers and the demographics). How these combined to influence past voter behavior is for the anthropologist or sociologist to determine. The CIP Committee takes them as a given. Thus, Tuftonboro's own "historical blend" becomes the basis for a 10 year projection of our town's "Capital Capacity".

To paraphrase Churchill: this projection method may be imperfect, but it probably is better than all the others that have been tried.

Respectfully submitted,

Ellen Laase
CIP Secretary